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| Date | Subject # | Dose | Quantity  Dispensed | Balance Forward / Balance | Bottle # | Lot # | Exp Date | Recorder’s Initials | Date  Subject Returned | Quantity Returned | Recorder’s Initials |
| 6/11/2020 | 12345 | 10mg | -100 tabs | 600  500 | 6783 | 98765 | 12/03/2021 | SBA | 7/11/2020 | 10 tabs | SBA |
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**NOTE:** Study product accountability is the process of documenting all aspects of study product receipt, storage, use, and disposition so that a full accounting of each unit can be made. For IND-regulated studies, several regulations describe sponsor/Investigator obligations to manage study product appropriately. These can be found at 21 CFR Parts 312.57(a), 312.59, 312.61, and 312.62(a). Retain a copy of the packing slip for all shipments received and sent.

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| **DRUG RECEIPT** | | | | | | | | **DRUG RETURN / DESTRUCTION** | | | | | | |
| Date Received | Initials of Receiver | Dose | Quantity Received | Lot # | Bottle # | Exp. Date | Condition | Date  RET=Returned  DES=Destroyed | | Initials of Retriever | Quantity | LOT # & Bottle #  Verified  (Yes or No) | Exp. Date | Condition |
| 5/10/2020 | SBA | 10mg | 600 | 98765 | 6783 | 12/03/2021 | good | 7/31/2020 | RET | SBA | 10 tabs | Yes | 12/03/2021 | good |
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**NOTE:** For IND and non-IND studies alike, the Investigator is responsible for managing and documenting all of the following: ordering, receiving, and tracking inventory; storing, dispensing, and returning study product properly; and, where necessary, labeling of study product prior to dispensing according to protocol guidelines and good manufacturing practices (GMPs) if applicable.At the end of a study, the Investigator or designee should ensure that leftover study product is either destroyed or returned properly to the supplier, distributor, or manufacturer from where it came.